



Participation Letter

This Agreement executed this _____ of _____ 2020, by _____ and Georgia Hospital Association ("GHA") to participate in the GHA & Georgia Southern University Hospital Leadership Training Program ("Program")

Whereas, GHA partnered with Georgia Southern University to develop a series of educational offerings to comply with *H.B 769*. *H.B. 769* states:

In conjunction with the State Office of Rural Health, develop standards for education curriculum no later than January 1, 2019, which will be provided to leadership, including, but not limited to, hospital executive leadership, hospital board members, and hospital authority members of rural hospital organizations, as defined in Code Section 31-8-9.1, and to other rural health care facilities upon request. The curriculum shall include, at a minimum, legal, fiduciary, grant management, planning, and compliance training. The center shall approve education programs by any entity that the center determines to meet such standards

Whereas, the Program is approved by the Georgia Rural Health Innovation Center at Mercer University to provide a curriculum that meets the education standards developed by the Georgia Rural Health Innovation Center and the State Office of Rural Health. The curriculum standards can be found at www.georgiaruralhealth.org/hospital-leadership-training/.

Whereas, the Program includes the required documentation and reporting requirements placed upon Certified Trainers through December 31, 2021.

Now therefore, the Participating Institution acknowledges and agrees to the following:

1. Participating Institution provides a current list of Board Members and Executive Leadership subject to the training requirements and any modifications to this list for the duration of the initial standards. Note that all individual participant information will be considered confidential and subject to the Program confidentiality policy.
2. Participating Institution understands that the Program runs through December 31, 2021 and the cost will be \$2,500 per year, up to a maximum of \$10,000 per year.

In Witness whereof, the Participating Institution and GHA agree as set forth above.

Participating Institution:

Georgia Hospital Association Inc.

By: _____

By: _____

Name: _____

Charles T. Adams

Title: _____

Executive Vice President

Overview

- **Required to be trained:** CEO, CFO, every Board Member, and every Hospital Authority Member (*all executive leadership positions can be included in this Program if the CEO so desires regardless of the requirement to be trained*)
- **Timing:** Current CEO, CFO, Board Members, and Hospital Authority Members must be trained on all standards by December 31, 2020
- **Onboarding:**
 - New Board Members must complete “Standard 1” prior to installation
 - New CEOs and CFOs must complete “Standard 1” within 60 days of their start date
 - New Board Members and CEOs, CFOs have 12 months to complete the full education program
- **Hospital Reporting:** Hospitals must make quarterly attestations of compliance activities to the Georgia Rural Health Innovation Center at Mercer University

Curriculum

	Standard 1	Standards 2 through 8
Overview	<ul style="list-style-type: none">• Two-hour training course• May be live distance learning or in-person with opportunity for Q&A• Must be completed prior to their installation to their position• Must be completed before Standards 2 through 8	<ul style="list-style-type: none">• Six total hours of education that address Standards 2 through 8• May be distance learning, on-demand or in-person meeting
Standards	<ul style="list-style-type: none">• Governance, Liability and Accountability	<ul style="list-style-type: none">• Responsibility to Regulatory Agencies and Legal Considerations• Finances and Fiduciary Responsibility• Compliance• Ethics• Continuum of Care• Strategic Planning and Accountability• Grants

2020 Training Opportunities

- In-person (pre-registration, testing and any meeting registration fees required)
 - Standard 1 (2 hours)
 - January 11th – GHA Trustee Conference, Lake Oconee
 - February 20th – Center for Rural Health Quarterly Meeting – Macon
 - May 20th – Center for Rural Health Quarterly Meeting – Macon
 - August 20th – Center for Rural Health Annual Meeting – St. Simons
 - TBD – Full Day Session in the 4th Quarter of 2020
 - Standards 2 through 8 (6 hours)
 - Jun 18th – 19th – GHA Summer Meeting – Amelia Island
 - August 20th & 21st – Center for Rural Health Annual Meeting – St. Simons
 - TBD – Full Day Session in the 4th Quarter of 2020
- Virtual Opportunities
 - Standard 1 (2 Hours)
 - Monthly interactive webinars
 - Standard 2 through 8 (6 hours)
 - On demand modules