

GHA and Georgia Southern Hospital Leadership Training Program

*Providing State-mandated Educational
Training for Hospital Executives and
Board Members*

- * Flexible*
- * Convenient*
- * On-Demand*



**GEORGIA
SOUTHERN**
UNIVERSITY



GHA and Georgia Southern Hospital Leadership Training Program

Flexible, Convenient and On Your Schedule

First Round of Training is Required to be Completed by Dec. 31, 2020

The Georgia Hospital Association (GHA), along with Georgia Southern, is pleased to provide state-mandated educational training for hospital executives and board members.

What is the format of the GHA and Georgia Southern Hospital Leadership Training Program?

The program is designed to meet you and your board members' training needs. It will have on-demand modules that can be accessed and completed at your convenience, 24 hours a day, seven days a week. The Standard 1 prerequisite will be offered online monthly.

Face-to-face opportunities will be available at various GHA membership meetings throughout the year, such as the Trustee Conference, Center for Rural Health Quarterly Meetings, Summer Meeting and the Center for Rural Health Annual Meeting.

If you need the program to come to you, that can be arranged for an additional fee.

What, specifically, are we required to learn?

The Georgia Rural Health Innovation Center (GRHIC) at Mercer University and the State Office of Rural Health developed the Curriculum Standards that total 8 hours of education.

Standard 1 is a two-hour program (Governance, Liability and Accountability) and must be completed prior to moving on to Standards 2 through 8. The first Standard must be delivered live to have the opportunity for Q&A. GHA will host monthly interactive webinars and offer various face-to-face opportunities for this prerequisite.

Standards 2 through 8 are covered through six additional training hours in an on-demand format that learners can access in any order, at their convenience.

- Standard 1: Governance, Liability and Accountability
- Standard 2: Responsibility to Regulatory Agencies and Legal Considerations
- Standard 3: Finances and Fiduciary Responsibility
- Standard 4: Compliance
- Standard 5: Ethics
- Standard 6: Continuum of Care
- Standard 7: Strategic Planning and Accountability
- Standard 8: Grants

How will we know that the modules were completed and learned by our Board and Executives?

There will be a pre- and post-test for each training standard. Learners will have up to three opportunities to achieve a passing score. The names of those who have passed a standard will be reported to the GRHIC. Don't worry; actual grades won't be submitted!

For online modules, learners will be able to manage their progress toward completion via Georgia Southern's distance-learning system, Folio. A paper test will be used for in-person meetings.

Is my hospital required to complete the training?

All hospitals eligible for the Rural Hospital Tax Credit Program are required to complete the training. HB 769 states that rural hospital organizations as defined in Code Section 31-8-9.1 are required to be trained.

Who Must Complete the Training?

- Chief Executive Officer
- Every Board Member
- Chief Financial Officer
- Every Hospital Authority Member

Curriculum

	Standard 1	Standards 2 through 8
Overview	<ul style="list-style-type: none">• Two hour training course• Must be completed prior to their installation to their position• Must be completed before Standards 2 through 8	<ul style="list-style-type: none">• Six total hours of education that address Standards 2 through 8• May be distance learning, on-demand or In-Person meeting
Standards	<ul style="list-style-type: none">• Governance, Liability and Accountability	<ul style="list-style-type: none">• Responsibility to Regulatory Agencies and Legal Considerations• Finances and Fiduciary Responsibility• Compliance• Ethics• Continuum of Care• Strategic Planning and Accountability• Grants
2020 In person Training	<ul style="list-style-type: none">• January 10 – GHA Trustee Conference• February 20 – Center for Rural Health Quarterly Meeting• May 19, 20 or 21 – Center for Rural Health Quarterly Meeting• August 19 – Center for Rural Health Annual Meeting• November – “Last Chance Session”	<ul style="list-style-type: none">• June 18-19 – GHA Summer Meeting• August 20-21 – Center for Rural Health Annual Meeting• November – “Last Chance Session”
2020 Virtual or On demand Opportunities	<ul style="list-style-type: none">• Monthly Webinar	Standards 2 through 8 will be recorded and viewable at the learners convenience

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By when do the standards need to be completed?

Current board members and executives have until Dec. 31, 2020 to be trained. New board members and executives have 12 months from their initial hiring or appointment.

New board members must complete Standard 1 prior to installation. New executives must complete Standard 1 within 60 days of their hire date.

Who will be the trainers?

Georgia Southern will utilize experienced professors from its Masters of Public Health and Masters of Healthcare Administration programs to develop and deliver the education.

Is your program approved by the GRHIC?

GHA's application has been submitted. Our goal is to begin the program on Jan. 1, 2020 and we anticipate no issues with the application. If needed, we will tweak the curriculum or testing requirements, but not the delivery format. We have already discussed that with GRHIC representatives and are excited about all the training options.

What is the cost to participate?

The two-year program will cost \$2,500 annually and allows hospitals to educate potentially up to three boards terms (Current board, any changes prior to Dec. 31, 2020 and any changes in 2021 through their term ending in 2022). For hospitals with multiple boards requiring training, the cost will be \$2,500 per board per year, up to a maximum total system cost of \$10,000.

This cost covers any changes to the Board or executive leadership during the two years of the program. While only the CEO and CFO are required to be trained, any executive deemed by the CEO may complete the training.

What does the fee cover?

The fee covers all required training for all board members and executives. This includes access to all on-demand modules and monthly interactive Standard 1 webinars; required pre- and post-testing; individual learners' accounts within Georgia Southern's distance learning system Folio; and reporting of completion status to GRHIC. (Every quarter, hospitals must also report their current board and executive leadership to GRHIC.)

To attend face-to-face sessions at GHA member meetings, such as the Trustee Conference, each participant must be a representative of a subscribing hospital and registered attendee of the meeting.