

**Partnership for Health and Accountability**

**Annual PHA  
Quality and  
Patient Safety Award  
2019**

**Categories:**

- 1. Critical Access Hospitals**
- 2. Hospitals with under 100 Beds**
- 3. Hospitals with 100 to 299 Beds**
- 4. Hospitals with 300 plus Beds**
- 5. Hospital/Health Systems**
- 6. Josh Nahum Special Award for Achievement in Infection Prevention and Control**
- 7. Circle of Excellence Award**

**Submission Deadline  
Monday, September 17, 2018 @  
NOON**



## *Recognizing excellence in improving quality and patient safety*

The Partnership for Health and Accountability (PHA) Quality and Patient Safety Award recognizes health care organizations for achievement in implementing evidence-based processes and best practices in reducing the risk of adverse outcomes and improving patient safety and quality.

### **Categories**

1. Critical Access Hospitals
2. Hospitals with under 100 Beds
3. Hospitals with 100 to 299 Beds
4. Hospitals with 300 plus Beds
5. Hospital/Health Systems
6. Josh Nahum Special Award for Achievement in Infection Prevention and Control.
7. Circle of Excellence Award: Given to a hospital that has demonstrated a sustained commitment to quality and patient safety as evidenced by earning three or more PHA Quality and Patient Safety awards within the previous five years (2013, 2014, 2015/16, 2017 and 2018), excluding this award.

Submission of a single project (application) in multiple categories is prohibited. However, hospitals may submit multiple applications if they have more than one project to be reviewed. The application requirements and process for each category will be the same. PHA must receive at least three applications in a category to establish it as a viable category. If the minimum number of applications in a category is not met, categories may be subject to change. Applications from Hospitals or Health Systems with three or more PHA Quality and Patient Safety awards within the previous five years (2013-2018), excluding this award, are eligible for the Circle of Excellence Award.

### **Application Components**

Programs/initiatives must be data driven, practical to implement and administer, creative, innovative, and transferable across organizations and settings. In the submitted application, each applicant must demonstrate how participation in the GHA/PHA programs/initiatives guided or directed the applicant to identify and undertake programs/initiatives that have been tested, improve patient safety and healthcare quality, and reduce the risk of adverse outcomes.

Applicants should use the following outline when submitting their entry:

#### **1. Plan: Project Planning and Support (20 points).**

- a. Describe the process and data used to prioritize improvement needs. Discuss any state or national benchmarks, aggregate data or other measures used to establish priorities.
- b. How did involvement in the Hospital Improvement Innovation Network (HIIN) or any PHA programs/initiatives or use of PHA benchmarks influence your decision to undertake this improvement initiative?
- c. What were the project goals?
- d. Describe the target population.
- e. Discuss involvement from the hospital board of trustees, senior hospital leadership, medical staff, nursing staff, other hospital staff, patient advocate, or community partners.
- f. Describe how the patient advocate role is incorporated into your hospital's culture.

#### **2. Do: Quality Improvements and Measurement of Progress (30 points).**

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- a. What changes did you make to improve quality and safety? Include implementation, staff involvement and training as well as data collection or education tools.
- b. How were evidence-based processes or best practices utilized in the project? Discuss any HIIN or PHA resources that were used.
- c. Describe the specific measures used to identify, monitor and track your improvement initiative. Include measures of change in:
  - i. structure (e.g., equipment)
  - ii. process (e.g., no razors)
  - iii. outcomes (e.g., surgery infection rate)

### 3. Check: Analysis of Interim Progress (30 points).

- a. How did you evaluate your efforts? Use data, tables, and charts to explain data collection, measurement, and analysis.
- b. What barriers did you encounter and how did you overcome obstacles?
- c. Explain how the project and goals were shared with the hospital board and key stakeholders.

### 4. Act: Revisions and Final Performance Improvement Results (20 points).

- a. Explain what worked and what did not work. Include both positive and negative results.
- b. What revisions were made? How did the revisions affect the outcomes?
- c. What were the ultimate changes in structure, process, and outcomes?
- d. Did you accomplish the desired results through the process used? What were the results? Did those results meet your overall objectives and goals?

### Dissemination

Award winning achievements in hospitals are published on the GHA/PHA website, as well as through newsletters and other publications. The award winning hospitals may present their initiatives at several conferences and webinars throughout the year including the Annual Quality and Patient Safety Summit.

### Entry Deadline

September 17, 2018 at NOON

### Fee

There is no entry fee to submit an application for the PHA Quality and Patient Safety Award.

**Applicant Instructions:** *Please read instructions thoroughly. Applications may be disqualified if instructions are not followed accurately and completely.*

1. For unbiased decisions, the judging panel is blinded and comprised of representatives from external organizations as well as professionals and stakeholders with expertise in quality and patient safety.
2. Since this is a blinded process, **narrative responses and appendices must have no references to the organization or facility name, or any other demographic information that would allow identification.** This information should be provided on the Demographics sheet only.
3. The narrative response to all questions combined should not exceed 10 pages. Each page should have a heading and a page number. Conclusion and data supplied should be supported by graphs and analysis. *Five additional pages are allowed as appendices for the graphs, figures, and data tables.* Applications will be returned if project exceeds the page limit: 10 pages for narrative plus 5 pages for graphs, figures, data tables.

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4. A **project abstract must accompany each submission** to include the project title, goal, process, and results. The abstract must be 500 words or less. It must be typed, single spaced, and fit on an 8 ½ by 11-inch paper, using a size 10 or larger font with 1 inch margins.
5. Each application **must be accompanied by a digital photo** of your team with the names of your team members and facility identified. Pictures will not be returned, will not be used until the completion of the evaluation process, and will become the property of GHA to be used in future publications, announcements, and press releases.
6. **Completed applications may be emailed to Shearl Lesser at [slesser@gha.org](mailto:slesser@gha.org) by Friday, September 17, 2018 by Noon.** When emailing, we strongly encourage you to convert your application to a PDF file to minimize possible distortion in graphs, charts, and lay out. **Application must include all required components:**
  - Demographics Sheet (1 page)
  - Abstract (1 page, 500 words)
  - Narrative Response (10 pages text; 5 pages charts, graphs, etc.)
  - Digital Photo (do not place in Application PDF)
7. **Questions: Contact Kathy McGowan at [kmcgowan@gha.org](mailto:kmcgowan@gha.org)**

Date	Activity
September 17, 2018 at Noon	All applications for the Quality and Patient Safety Award must be received at GHA by <b>NOON</b>
September 21, 2018	Entries emailed out to panel of judges
October 31, 2018	Judging period ends and results are sent to GHA
November 2, 2018	All winners notified
<b>January, 2019</b>	Panel discussion by first place winners at the PHA Annual Quality and Patient Safety Summit

# 2019 PHA Quality and Patient Safety Award



## Demographic Sheet

Category (Select one):

- Critical Access Hospitals
- Hospitals with under 100 Beds
- Hospitals with 100 to 299 Beds
- Hospitals with over 300 Beds
- Hospital/Health Systems
- Josh Nahum Award for Achievement in Infection Prevention and Control

Title of Patient Safety Initiative: \_\_\_\_\_

Name of Hospital: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

CEO: \_\_\_\_\_ CEO Email: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

Alternative Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

Executive Safety Officer Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

CEO or Senior Executive Officer Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Project Physician Champion(s) Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

### Entry Checklist

- Demographic Sheet completed
- Category indicated
- Completed Application (1 electronic PDF)
- Team Photo with members identified by name & title

**Submit Application to:**

[slessor@gha.org](mailto:slessor@gha.org)

### Entry Deadline

Entries must be received electronically no later than

**NOON  
September 17,  
2018**